ADAMS USER GROUP MEETING
May 9, 2007
1:00–3:00 p.m.
U.S. Nuclear Regulatory Commission Headquarters
Room O1 F22
Agenda for ADAMS User Group Meeting #13
1. Opening remarks—Anna McGowan, Moderator (1:05 p.m.–1:10 p.m.)
2. General announcements and introductions (1:10 p.m.–1:15 p.m.)
3. Update on action items from October 25, 2006, meeting—Tom Smith
(1:15 p.m.–1:20 p.m.)
4. Member issues/technical issues related to ADAMS (1:20 p.m.–1:45 p.m.)
• Issues related to advanced search return list display fields for Citrix-based ADAMS
• ADAMS Public User Group distribution list—further discussion
• Question about profile titles
• Current status of adding older NUREGs to ADAMS
• Public availability of State-of-the-Art Reactor Consequences Analysis (SOARCA)
documents
• System capability to send links to ADAMS document in email
5. New business (1:45 p.m.–2:00 p.m.)
6. Adjournment (2:00 p.m.)
Meeting Minutes
1. Opening remarks—Anna McGowan, Moderator (1:05 p.m.–1:10 p.m.)
2. General announcements and introductions (1:10 p.m.–1:15 p.m.)
Anna McGowan opened the meeting at 1:05 p.m. She introduced the staff and members of the
public present in the meeting room, including the new Public Document Room (PDR) librarian,
Sardar Zuberi. She also asked the users on the telephone bridge to introduce themselves.
She quickly briefed everyone on the transfer of a PDR librarian to another NRC office and the
retirement of a long-serving librarian who had worked in the PDR, Dona McColloch. The PDR
is now staffed with three librarians.
A problem was noticed last month by a member of the ADAMS User Group (AUG). The
document type search results in Citrix versus Web-based Publicly Available Records System
(PARS) were not the same. Upon investigation, it was discovered that there was a problem
with the reindexing of document changes in Web-based PARS. This situation has been
corrected, but if anyone experiences future discrepancies report them to the PDR staff.
3. Update on the action items from the October 25, 2006, meeting—Tom Smith
(1:15 p.m.–1:20 p.m.)
ACTION ITEM 1
Q: Is there a point of contact for the file naming conventions?
A: There are two issues. One is file naming conventions, which are based on templates
depending on the document type. The file naming conventions govern how best to create a
document profile. Contact the PDR if there is a problem with a record. The second issue
relates to new reactors. The NRC is currently working with representatives of the nuclear
industry to determine how to name files for new reactors. For guidance about this issue, see
the revised Guidance for Electronic Submissions to the NRC for the current naming
conventions. The point of contact for the new reactor records will be Tom Smith for the time
being.
ACTION ITEM 2
Q: When the utility responds to the NRC, will those responses be made publicly available?
A: Yes, most documents associated with reactors are made publicly available. Documents,
however, that contain proprietary information or restricted data are not made public. Usually, in

this case, there is a publicly available cover letter with no attachment. This is currently true of existing reactor documentation and will be true of new reactor documentation. Users can send questions via email to the PDR at pdr@nrc.gov or to Tom Smith directly at tes@nrc.gov.
ACTION ITEM 3

Q: Is there a priority or a methodology in reviewing agency documents? Are there specific topics or subjects of documents that are reviewed first?

A: Incoming and outgoing document types are varied, but usually documents are processed as they are received. At the present time, all documents are reviewed but some documents are marked as nonpublic or pending review (e.g., licensee event reports and final safety analysis report updates). After the review, the documents are released based on the NRC's 6-day rule which is still in effect. Those documents that require immediate posting, however, are given priority treatment.

4. Member issues/technical issues related to ADAMS (1:20 p.m.–1:45 p.m.)
The following are topics that were brought up by AUG members for further discussion:
• Issues related to advanced search return list display fields for Citrix-based
ADAMS
The display fields are constrained by the limits of the software and the
capabilities of the user's computer. Users can edit their settings in the advanced
search mode.
• ADAMS Public User Group distribution list—further discussion
The distribution list has the original membership list from 2005. Users are
welcome to sign up through the ADAMS Web page.
• Question about profile titles
The profile is based on the ADAMS indexing rules. Titles of letter documents
usually come from the subject line of the letter.
• Current status of adding older NUREGs to ADAMS
The decision to add older NUREGs to ADAMS is up to the individual offices,
which base these decisions, in part, on funding levels and document retirement
schedules. Retrofitted documents include those related to the development of a
high-level waste repository at Yucca Mountain and past speeches by NRC staff
members.
• Public availability of State-of-the-Art Reactor Consequences Analysis (SOARCA)
documents
Documents about public meetings are made publicly available.
• System capability to send link to ADAMS document in email
A direct link to an individual ADAMS document exists, but users will need the
ADAMS accession number. The following is an example:
http://adamswebsearch.nrc.gov/idmws/viewdocbyaccession.asp?AccessionNum
ber=ML071000137.
It was also recommended that users download Citrix Version 10, but only after
they remove the prior version of Citrix. Users are directed to the instructions in
the blue box on the Citrix-based PARS Web page at
http://www.nrc.gov/reading-rm/adams/citrix-based.html.
Topics and additional questions for discussion
(1) The conversion of TIFF files in ADAMS to PDF is nearly complete and should be
finished in the next few weeks. After that time, there should be no more TIFF files in
ADAMS. At the time of this meeting, 1200 TIFF files remain in PARS.
(2) A little more than 311,000 full-text files were in PARS at the group's last meeting on
October 25, 2006. As of May 8, 2007, PARS contains 335,572 full-text records.
(3) At the last meeting, a question arose as to whether there could be a new search in

Web-based PARS similar to Google. Ms McGowan quoted from the January 24, 2003, NRC press release (No. 03-014) about the release of Web-based PARS. The press release is available at

http://www.nrc.gov/reading-rm/doc-collections/news/2003/03-014.html. She explained that Web-based PARS uses Convera RetrievalWare, which other Government agencies use. It has a concept search that is similar to a Yahoo! or Google search. The new Google search tool is now used on the NRC home page, but this tool does not search ADAMS.

The NRC public Web site uses Google's free custom search, an external service to host the site search. This technology enables the NRC to host both the search form and the search results page at the public Web site while taking advantage of the power and simplicity of the Google search engine at www.google.com to search only NRC-designated Web sites. The benefits of the Google search interface include the following:

• Improved scope and flexibility. This service will enable users to search across all publicfacing NRC Web sites at once using existing Google.com technology. This will improve exposure for several of the sites that do not have site searches of their own. However, the new search function will not search beyond the login screen of restricted sites such as the Licensing Support Network.

• Improved speed. While results may vary based on network conditions, they typically are returned in less than 500 milliseconds.

• Improved accuracy. The staff's tests to date indicate that the quality and ranking of results returned by this service in response to frequently used search queries are far superior to those returned by the current site search at the NRC public Web site.

(4) Will ADAMS be able to work with the new Adobe (Version 8), which will be available in the near future? What will be the impact on ADAMS and the Electronic Information Exchange?

The NRC will use the current version of Adobe, as well as the two previous versions. Information about Adobe 8 is in the process of being added to the updated version of Appendix A to the "Guidance for Electronic Submissions to the Commission."

(5) The NRC Consolidated Guidance Document, which consolidates three different guidance documents, is currently being developed.

(6) Regarding future ADAMS releases, Version 4.4 may be combined with Version 4.5, which has an expected release date of June 30, 2007. If a future release or enhancement impacts the public version of ADAMS, the PDR staff will make the public aware.

(7) There is an updated message regarding security and the upgrade process in the blue box on the Citrix-based PARS Web page at

http://www.nrc.gov/reading-rm/adams/citrix-based.html. This announcement was made available about a week before this meeting.

(8) What procedures does the NRC have to determine whether documents that should be captured into ADAMS have in fact been captured?

A number of procedures are available to NRC staff to determine which documents should be captured into ADAMS. These include Management Directive 3.4 (currently under revision) and Management Directive 3.53, both of which are available at

http://www.nrc.gov/reading-rm/doc-collections/management-directives/volumes/vol-3.html. There is also an internal document titled the "ADAMS Desk Reference Guide." External users can see the 2003 update of the "Users' Guide for Citrix-Based Access to ADAMS" (http://www.nrc.gov/reading-rm/adams/users-guide.html), which has similar information. There is also guidance in the NRC records schedule (NUREG-0910, "NRC Comprehensive Records Disposition Schedule").

(9) What procedures are used to determine that all eligible documents have been copied to public ADAMS?
There are procedures to determine that all eligible documents are in PARS. In the past, the agency has had contractors audit PARS, and if there were issues identified, they were investigated. The NRC does not have a mechanism to compare the number of records created on a daily basis with those that get captured into ADAMS.
(10) Are there any audit results of the procedure tests available?
No.
5. New Business (1:20 p.m.–2:00 p.m.)
There was a brief discussion about the need to upgrade systems over time and the fact that the NRC is in the beginning stages of looking at a "Next Generation ADAMS" or ngADAMS.
Jack Montgomery (OIS/IRSD) briefly discussed the vision. He explained that a governance group is in place to discuss the vision of "Next Generation ADAMS," and that ADAMS is not going away. He further assured the AUG that the NRC will not neglect the public's information needs.
Ms. McGowan then asked if there were further questions.
Q: Is there a formal process for a "Next Generation ADAMS"?
A: There is currently no business case or feedback yet. Please send your comments to the PDR staff.
Q: Are there public reports about what is going on with a "Next Generation ADAMS"?
A: Some of the reports must be kept internal (e.g., acquisition information), and most requirements are internal. Communications are recommended to go through the PDR staff.
Mr. Smith reminded the group that in late 2002 there was an invitation for the public and AUG members to assist with Beta testing the Web-based PARS; something very similar will likely be done for a "Next Generation ADAMS" once it is available.
Q: Appendix A to the E-Rule is currently under revision. Can the public obtain a revised copy for comment?
A: Mr. Smith is working on this revision, and there should be a 30-day comment period. It will discuss the E-Rule, High-Level Waste, the draft E-Filing Rule, and special requirements for new reactors.
ACTION: An email will be sent to the AUG distribution list with information as it is available.
Q: Is there a timeframe for a "Next Generation ADAMS"?
A: It is too early for a specific timeline, as it depends on acquisitions and other factors. The current communication avenue is with the PDR staff.
Q: Will the technology architecture change with a "Next Generation ADAMS"?
A: Probably, there may be new server infrastructure.
Q: How can I sign up for the AUG distribution list?
A: You need to sign up on the Web site at http://www.nrc.gov/public-involve/listserver.html.
An attendee announced that he had created and was operating an external, public-based email list-serv for ADAMS-associated issues. He gave the group the following URL,
http://lists.topica.com/lists/nrcadams
The next AUG meeting is planned for November 14, 2007, from 1:00 p.m. to 3:00 p.m. There will be a call for agenda items prior to the meeting.
6. Adjournment (2:00 p.m.)