

January 27, 2009

MEMORANDUM TO: Stewart Magruder, Deputy Office Director  
Chair, Safety Culture Policy Statement Steering Committee  
Office of Enforcement

FROM: Isabelle Schoenfeld, Senior Program Manager  
Chair, Safety Culture Policy Statement Task Group  
Office of Enforcement/RA/

SUBJECT: PUBLIC WORKSHOP ON DEVELOPMENT OF A POLICY STATEMENT  
ON SAFETY CULTURE AND SECURITY CULTURE

DATE AND TIME: **Tuesday, February 3, 2009, 8:00 am – 5:30 pm**  
**(Rescheduled from January 28, 2009)**

LOCATION: U.S. Nuclear Regulatory Commission (NRC)  
Commissioners' Hearing Room  
One White Flint North  
11555 Rockville Pike  
Rockville, MD 20852

PURPOSE: In Staff Requirements Memorandum (SRM)-COMGBJ-08-0001, "A Commission Policy Statement on Safety Culture," dated February 25, 2008, the Commission directed staff "to expand the Commission's policy of safety culture to address the unique aspects of security and to ensure the resulting policy is applicable to all licensees and certificate holders." As part of that effort, the staff is conducting this workshop to hear views from a range of licensees, certificate holders, and other stakeholders on key topics related to the Commission direction, for staff consideration in the development of the Policy Statement(s).

Panel members representing various stakeholder groups will be providing input on topics. There will be opportunities for members of the public to provide input to the staff, and a moderator will be facilitating the discussions. See the enclosed agenda for additional information. A list of key topics and related questions that will serve as the basis for the discussions will be provided closer to the meeting date at the website listed below.

CATEGORY This meeting is a Category 3 meeting. The public is invited to participate in this meeting by providing comments and asking questions throughout the meeting.

The NRC provides reasonable accommodation to individuals with disabilities where appropriate. If you need a reasonable accommodation to participate in this meeting (e.g., sign language), or need this meeting notice or other information from the meeting in another format (e.g., Braille, large print), please notify one of the NRC's meeting contacts listed below by January 28, 2009, so that arrangements can be made.

Teleconferencing: Interested members of the public unable to travel to the NRC Headquarters may participate by telephone via a toll-free teleconference. For details, please call one of the NRC meeting contacts listed below or the toll-free number, 1-800-368-5642, and ask the operator for a connection to one of the meeting contacts. Those interested in participating in this meeting by teleconferencing should call or email one of the contacts as soon as possible, but by no later than January 30, 2009.

Webinar: For those unable to travel to NRC Headquarters, this meeting will be broadcasted as a Webinar over the Internet. Additional information on how to access the Webinar will be provided closer to the meeting date on the webpage mentioned below. Those interested in participating by Webinar should call or email one of the contacts as soon as possible, but no later than January 30, 2009.

NOTE: Additional workshop materials, such as background information, discussion topics and key questions, and presentation materials, will also be posted at: <http://www.nrc.gov/about-nrc/regulatory/enforcement/safety-culture.html#meetings>. Meeting participants are encouraged to check this page periodically before the workshop date to access all the meeting materials.

REGISTRATION: All meeting attendees — including attendees participating through either the Webinar or the teleconference bridge — should pre-register with one of the contacts listed below as soon as possible, but by no later than January 30, 2009. **(If you had pre-registered for the January 28<sup>th</sup> Workshop, you do not need to register again, unless there are changes from your original registration).**

PARTICIPANTS: Participants from the NRC include the following:

Chairman Dale E. Klein  
Martin Virgilio, Office of the Executive Director for Operations (OEDO)  
Cynthia Carpenter, Office of Enforcement (OE)  
Stewart Magruder, OE  
Isabelle Schoenfeld, OE  
Safety Culture Policy Statement Steering Committee members  
Safety Culture Policy Statement Task Group members

CONTACTS: June Cai  
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[june.cai@nrc.gov](mailto:june.cai@nrc.gov)

ENCLOSURE: Workshop Agenda

cc w/encl: see next page

## Public Workshop on the Development of Safety Culture Policy Statement(s)

### AGENDA

**Tuesday, February 3, 2009**

8:00 am - 8:30 am	<b>Registration/Open House</b>	<b>One White Flint North Commissioners' Hearing Room</b>
8:30 am - 10:00 am	<b>Session 1 — Opening and Introduction</b>  NRC Welcome & Introduction  Chairman Dale E. Klein's Address to the Workshop  Overview of NRC Safety Culture Activities  Description of Development of Safety Culture Policy Statement(s)  Definitions and Concepts	<b>One White Flint North Commissioners' Hearing Room/Webinar</b>  Martin Virgilio, Deputy Executive Director for Materials, Waste, Research, State, Tribal, and Compliance Programs  Dale E. Klein, Chairman  Cynthia Carpenter, Director, Office of Enforcement  Stewart Magruder, Deputy Director, Office of Enforcement  Isabelle Schoenfeld, Chair, Safety Culture Policy Statement Task Group, Office of Enforcement
10:00 am - 10:15 am	<b>Ground Rules</b>	<b>One White Flint North Commissioners' Hearing Room/Webinar</b>  L. Rakovan, Workshop Facilitator, Office of the Executive Director for Operations
10:15 am - 10:30 am	<b>Break</b>	

10:30 am - 12:00 pm	<b>Session 2 — Safety Culture/Security Culture</b>	<b>One White Flint North Commissioners' Hearing Room/Webinar</b>
	<i>Should the NRC combine its expectations for safety culture and security culture or should the NRC keep its expectations separate?</i>	
	Initial Remarks by Panel Members	Panel Members
	Open Floor Question and Comment	All Participants
12:00 pm – 1:30 pm	<b>Lunch</b>	
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12:00 pm – 1:30 pm	<b>Open House Poster Session</b>	<b>One White Flint North Commissioners' hearing Room</b>
1:30 pm - 3:30 pm	<b>Session 3A: Materials Area Considerations</b>	<b>One White Flint North Commissioners' Hearing Room/Webinar</b>
	<i>How should NRC increase attention to safety culture and security culture in the materials area?</i>	
	Initial Remarks by Panel Members	Panel Members
	Open Floor Question and Comment	All Participants
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1:30 pm - 3:30 pm	<b>Session 3B: Reactors Area Considerations</b>	<b>One White Flint North, 18<sup>th</sup> Floor Conference Room/Teleconference</b>
	<i>Does safety culture as applied to reactors need to be strengthened?</i>	
	Initial Remarks by Panel Members	Panel Members
	Open Floor Question and Comment	All Participants
3:30 pm - 3:45 pm	<b>Break</b>	

3:45 pm - 4:30 pm

**Summary and Wrap Up**

**One White Flint North  
Commissioners' Hearing  
Room/Webinar**

Summary of Sessions 3A and 3B

NRC Staff

Questions About Policy Development Process

Next Steps

All Participants

Other Opportunities for Interaction

S. Magruder &

I. Schoenfeld

Workshop Accomplishments

L. Rakovan

4:30 pm - 5:30pm

**Open House Poster Session**

**One White Flint North  
Commissioners' Hearing  
Room**