

## APPENDIX A

### TRAINING ACTIVITIES FOR STAFF IN THE NUCLEAR MATERIAL SAFETY AND SAFEGUARDS PROGRAM AREA

#### Introduction

The Office of Nuclear Material Safety and Safeguards (NMSS) program area training and qualification program requires that an employee complete a variety of training activities, each of which is designed to help the employee learn information or practice a skill that will be important to performing licensing or inspection activities.

The training and qualification journal is designed to ensure that a uniform method of conducting and documenting training is being followed for all NMSS employees qualified under this manual chapter. The qualification journal establishes the minimum training requirements that must be met for all required general and formal training courses and serves as a guide for development of other training and qualification journals. The minimum requirements listed can be expanded, but cannot establish a training and qualification journal that go below the minimum requirements.

#### Required Basic-Level Training Courses

These courses establish minimum formal classroom training requirements. Refer to Section 1246-08 for exceptions to these requirements.

- H-100, Site Access Training
- Ethics Training , Web-based
- Allegations Training, Web-based

#### Additional Required Training Courses for Inspectors

New training requirements for inspectors qualified under this manual chapter were approved by the Office Director, NMSS in a May 7, 2010 memo (ML100200563). The course content is provided through iLearn and currently includes 11 modules:

- Compressed Gas Safety
- Chemical Process Safety
- Confined Space Entry
- Electrical Safety Awareness
- Fall Protection Awareness
- Hearing Conservation
- Heat Stress
- Ladder and Scaffolding Safety
- Machine Guarding Safety
- Material Safety Data Sheets
- Personal Protective Equipment

## Training Requirements and Qualification Journal

Each Appendix to this manual chapter provides the training requirements and qualification journals for a particular inspection or licensing activity as indicated below.

Appendix	Training Requirements and Qualification Journal
B1	Spent Fuel Storage and Transportation Technical Reviewer and Project Manager
B2	Spent Fuel Storage and Transportation Inspector
B3	(Reserved) Independent Spent Fuel Storage Installation Inspector
C1	Fuel Cycle Technical Reviewer
C2	Fuel Cycle Project Manager
C3	Material Control and Accounting License Reviewer
C4	Fuel Cycle Safeguards Physical Security Inspector
D1	High-Level Waste Repository License Technical Reviewer
D2	High-Level Waste Repository Inspector
E1	Materials License Reviewer
E2	Health Physics Inspector
E3	Division of Waste Management Inspector and License Reviewer
E4	Decommissioning Inspector
E5	Division of Waste Management Decommissioning Project Manager/Technical Reviewer
E6	Materials Exempt Distribution License Reviewer
E7	Uranium Recovery Inspector
E8	Uranium Recovery Project Manager/Technical Reviewer
E9	Byproduct Material Sealed Source and Device Technical Reviewer

END

Attachment 1  
Revision History for IMC 1246, Appendix A

Commitment Tracking Number	Document Accession Number and Issue Date	Description of Change	Training Needed	Training Completion Date	Comment Resolution Accession Number
N/A	ML112350765 10/26/11 CN 11-022	Consolidated information from IMC 1246, Appendix B. Updated to reflect new Appendix numbering system for IMC 1246.	None	N/A	ML112350778