Instructions:

Attached is the FY12 IQ reporting template for you to use to compile your **DRAFT** agency reports. Please fill out your draft template using this Excel workbook. No other formats will be accepted.

Please note that this Excel workbook has 5 sheets (Instructions plus Sections I-IV. Each sheet contains a different section that must be filled out. Sections III and IV will require you to fill out a new form for each correction request you received. We have supplied 5 repeating forms for Section III and 3 repeating forms for Section IV. If you should need more, please contact OMB for assistance. You can delete any forms you do not need.

If your agency received no correction requests in FY12 and had no outstanding requests from FY03-FY09 or FY10 you need only to fill out Sections I and II of this form.

In sections III and IV you will need to fill out a unique form for each correction request you received.

Please do not post your draft reports on your webpages until OMB review is complete.

Please send all completed *draft* IQ reports (**DUE BY January 18, 2013**) electronically to: <u>informationguality@omb.eop.gov.</u>

If you should have questions or problems, please contact Dr. Margo Schwab or Dr. James Kim at OMB mschwab@omb.eop.gov
Phone # 202-395-5647

james h kim@omb.eop.gov Phone # 202-395-3085

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2012 Year-End Information Quality Report

Section I

I. Cover Sheet: Requests for Correction Rec	ceived FY 2	012 (Oct 1, 2011 to Sept 30, 2012)	
Department Name: <u>U.S. Nuclear Regulato</u>	ory Commis	sion	
Web page location of department information http://www.nrc.gov/public-involve/info-quality.		espondence:	
Agency Name		Number of Requests Received	
U.S. Nuclear Regulatory Commission		0	
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	TOTAL	0	
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SECTION II

II. If you have received correction requests or appeals and did not provide a final response in FY03-FY10 or FY11 please list those correction requests below and provide a detailed summary in secton IV of this template.

Agency Name		Requests fi	Outstanding om FY03-FY11 ompleted in FY12 ncomplete	Received in I that were co	Number of Appeals Received in FY03-FY11 that were completed in FY12 or <u>are still incomplete</u>	
		Complete	Still Incomplete	Complete	Still Incomplete	
	• •					
	-					
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	this form for EACH Correction Request (and associated Appeal Request)
Received in FY12. Agency/SubAgency	
Receiving	
Correction Request	
Agency Request Name or	
Number (if applicable):	
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Link to Correction Request:	
Requestor	Private Individual
Affiliation (please mark	Trade Group (.com)
appropriate choice with an	Trade Group (.org)
X in column B):	Corporation
7 (III 0014 IIII	Law Firm on behalf of:
	Individual
	l.com
	Other (please describe):
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Link to Agency Response:	
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Request	Still Pending
Resolution (please mark	Full Correction
appropriate choice with an	Partial Correction
X in column B describing	No Correction
how the agency handled	Disclaimer added to information on website
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for all that apply):	Report
	Risk Assesment
	Final Rule
	Proposed Rule
	Website
	Other (please describe below):
Has An Appeal been filed?	Yes
	No

If an Appeal on this reform (otherwise leave	equest has been filed in FY12 please complete the rest of this blank):
Link to Appeal Request:	
Date of Appeal request:	date:
Date Appeal Responded to	
(please mark column B	Still pending
with an X if still pending):	
Link to Appeal Response:	
Annual Praeses used	
Appeal Process used	
(please describe mechanism used in a few	
sentences):	
Is there any judicial review	Yes (if yes please describe):
associated with this	No
Appeal	Still Pending
Resolution (please mark	Full Correction
appropriate choice with an	Partial Correction
X in column B):	No Correction
	Disclaimer added to information on website
	Request was handled under a different process (please describe below):
	Changes, other than those requested were made (please describe below):

Section III. Please fill out to Received in FY12.	this form for EACH Correction Request (and associated Appeal Request)
Agency/SubAgency	
Receiving	
Correction Request	
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Agency Request Name or	
Number (if applicable):	
Link to Correction Request:	
Requestor	Private Individual
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Has An Appeal been filed?	Yes
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If an Appeal on this reform (otherwise leave	equest has been filed in FY12 please complete the rest of this blank):
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Date Appeal Responded to	
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mechanism used in a few	
sentences):	
Is there any judicial review	Yes (if yes please describe):
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	this form for EACH Correction Request (and associated Appeal Request)
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	Law Firm on behalf of:
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Has An Appeal been filed?	Yes No

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Correction Request	
Correction Request	<u> </u>
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Requestor	Private Individual
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associated with this	No
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Agency/SubAgency Receiving Correction Request	
Agency Request Name or	
Number (if applicable):	
Link to Correction Request:	
Requestor	Private Individual
Affiliation (please mark	Trade Group (.com)
appropriate choice with an	Trade Group (.org)
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Has An Appeal been filed?	Yes

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Date Appeal Responded to	date:
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with an X if still pending):	
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Is there any judicial review	Yes (if yes please describe):
associated with this	No
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Appeal	Still Pending
Resolution (please mark	Full Correction
appropriate choice with an	Partial Correction
X in column B):	No Correction
	Disclaimer added to information on website
	Request was handled under a different process (please describe below):
	Changes, other than those requested were made (please describe below):

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Receiving	
Correction Request	
Agency Request Name or	
Number (if applicable):	
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be changed is found in	Database
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	Proposed Rule
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	Other (please describe below):
Has An Appeal been filed?	

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If an Appeal has been	filed in FY11 on an FY03-FY10 request please complete the
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Date of Appeal request:	date:
Date Appeal Responded to	
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Link to Appeal Response:	
Appeal Process used	
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mechanism used in a few	
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Is there any judicial review	Yes (if yes please describe):
associated with this	No
Appeal	Still Pending
Resolution (please mark	Full Correction
appropriate choice with an	Partial Correction
X in column B):	No Correction
	Disclaimer added to information on website
	Request was handled under a different process (please describe below):
	Changes, other than those requested were made (please describe below):

Section IV. Please fill out this form for EACH Outstanding Correction Request from FY03-FY10 that was completed in FY11 or is still pending. If an Appeal has been filed in FY11 on an FY03-FY10 request you must include description of the correction request and appeal.		
Agency/SubAgency Receiving Correction Request		
Agency Request Name or Number (if applicable):		
Link to Correction Reques		
	I Did note the Point and	
Requestor	Private Individual	
Affiliation (please mark	Trade Group (.com)	
appropriate choice with an		
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	Other (please describe):	
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Date Received:	date:	
Date Responded to	date:	
(please mark column B	Still pending	
with an X if still pending):		
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Link to Agency Response:		
Request	Still Pending	
Resolution (please mark	Full Correction	
appropriate choice with an	Partial Correction	
X in column B):	No Correction	
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	Request was handled under a different process (please describe below):	
	Changes, other than those requested were made (please describe below):	
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Has An Appeal been filed?	Yes	
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Is there any judicial review	Yes (if yes please describe):
associated with this	No
Appeal	Still Pending
Resolution (please mark	Full Correction
appropriate choice with an	Partial Correction
X in column B):	No Correction
	Disclaimer added to information on website
	Request was handled under a different process (please describe below):
	Changes, other than those requested were made (please describe below):

Section IV. Please fill out this form for EACH Outstanding Correction Request from FY03-FY10 that was completed in FY11 or is still pending. If an Appeal has been filed in FY11 on an FY03-FY10 request you must include description of the correction request and appeal.		
Agency/SubAgency Receiving Correction Request		
Agency Request Name or Number (if applicable):		
Link to Correction Request		
Requestor	Private Individual	
Affiliation (please mark	Trade Group (.com)	
appropriate choice with an	Trade Group (.org)	
X in column B):	Corporation	
	Law Firm on behalf of:	
	Individual	
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	Other (please describe):	
Date Received:	date:	
Date Responded to	date:	
(please mark column B	Still pending	
with an X if still pending):		
Link to Agency Response:		
Request	Still Pending	
Resolution (please mark	Full Correction	
appropriate choice with an	Partial Correction	
X in column B):	No Correction	
	Disclaimer added to information on website	
	Request was handled under a different process (please describe below):	
	Changes, other than those requested were made (please describe below):	
Information requested to	Brochure	
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Has An Appeal been filed?	Yes	
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If an Appeal has been	filed in FY11 on an FY03-FY10 request please complete the
Link to Appeal Request:	
Date of Appeal request:	date:
Date Appeal Responded to	date:
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with an X if still pending):	
Link to Appeal Response:	
Appeal Process used	
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Is there any judicial review	Yes (if yes please describe):
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Appeal	Still Pending
Resolution (please mark	Full Correction
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