

December 15, 2014

MEMORANDUM TO: File

FROM: Anna Therese McGowan, Chief **/RA/**
User Service Branch
Customer Service Division
Office of Information Services

SUBJECT: ADAMS USER GROUP MEETING MINUTES,
NOVEMBER 5, 2014

On Wednesday, November 5, 2014, the ADAMS User Group held its 28th meeting. This memo accompanies the summary of that meeting.

U.S. Nuclear Regulatory Commission Public Meeting Summary

November 5, 2014

Title: Agencywide Documents Access and Management System (ADAMS) User Group Meeting

Meeting Identifier: ADAMS Accession No. ML14268A261

Date of Meeting: Wednesday, November 5, 2014

Location: U.S. Nuclear Regulatory Commission Public Document Room, Rockville, MD

Type of Meeting: Category 3

Purpose of the Meeting(s):

To provide updates on the ADAMS system and answer questions from public ADAMS users.

General Details:

The meeting began at 2 p.m. with introductions and general announcements by Anna McGowan, Chief of the User Services Branch. Five NRC staff members and five members of the public attended. Ms. McGowan introduced Lee Wittenstein as a new member of the User Services Branch and mentioned that Karen Danoff had left the branch. She also announced that the NRC had awarded the Public Document Room reproduction contract to Best Copy and Printing, Inc., the incumbent, in September 2014. The new contract started on October 1, 2014, and the prices will remain the same for the first year of the new contract.

Ms. McGowan announced that in March 2014, the Customer Service Division management decided to close the Public Document Room (PDR) to walk-in customers. This was decided because an office reorganization reduced staff in the User Services Branch. The PDR is still available to those who call in advance to make an appointment.

During the remainder of the meeting, the staff discussed ADAMS User Group Member issues and questions. The meeting ended at approximately 2:25 p.m.

Approximately five members of the public participated in the meeting, both in person and remotely through a teleconference line. Three public participants asked questions and provided comments. Public participants included representatives of AREVA, Oak Ridge National Laboratory, and Winston and Strawn.

Public Participation Themes:

During the public question and answer portion of the meeting, NRC staff received questions on the following topics. The NRC staff provided the following answers during the meeting or performed further research and provided answers below:

- Question topic: ADAMS search page
 - A member of the public asked if the NRC logo on the ADAMS Search page, <http://adams.nrc.gov/wba/> , could be made into a hyperlink to the NRC home page.
 - The NRC User Services Branch staff has submitted a request to the ADAMS developers for this change. The ADAMS developers are researching whether this change can be made. If or when the change is made, it will be posted on the ADAMS frequently asked questions page at <http://www.nrc.gov/reading-rm/adams/fag.html> .

- Question topic: ADAMS searching
 - A member of the public asked if the ADAMS search function could be made more “forgiving” like Google, which offers suggestions if a search term is not spelled correctly.
 - Ms. McGowan replied that a major change such as this is not possible due to the current level of ADAMS funding.

- Question topic: ADAMS accession numbers
 - A member of the public asked why there are letters such as A and B in the ADAMS accession numbers.
 - The NRC incorporated letters into the accession numbers to make it possible to add a larger number of documents to ADAMS each day.

Action Items/Next Steps:

- The next ADAMS User Group meeting will be in spring 2015.

Enclosure:

1. Meeting Agenda (ADAMS Accession No. [ML14268A261](#))